## **PUBLIC SCHOOLS OF EDISON TOWNSHIP**



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Dear WWMS Families:

MICHELLE KOWALESKI, Head Guidance Counselor

<u>Welcome to the 2020 - 2021 School Year!</u> This is an opening unlike any other. Our staff has been working hard all summer to prepare to support your child. We are excited to welcome each of our students to Woodrow Wilson Middle School. Even though the building is "closed," school is still open. To prepare for the smoothest opening possible please review the following information:

**Google Classroom Codes:** Google Classroom Codes for classes were shared with your child this morning via email. **Please have your child check their email.** 

Step 1: Access your child's schedule on Parent Portal.

Step 2: Locate your child's teacher by period.

Step 3: For elective classes there may be an "A" or "B" code, remember to select the code that corresponds to your child's A or B schedule.

Step 4: Remind your child that they should join the Google Classroom for their grade level.

Step 5: ONLY your child can join the Google Classroom with their Edison email account. Parents cannot join Google Classrooms with the join code. However, please be patient and we will make sure you have guardian access next week.

Step 6: Please ensure your child does not enter Google Classrooms that are not assigned according to their schedule. They will be removed by the teacher if this occurs and they may not be prepared for the first day.

Step 7: If your child's teacher does not appear on the master list, the teacher will be emailing your child the code individually.

Step 8: Review your child's Google Classroom and make sure it aligns with their schedule.

<u>Parent Handbook:</u> Please review the WWMS Parent Handbook for important information. Make sure to read the "Attendance" section.

Student Handbook: The WWMS Student Handbook was shared this morning with your child. It will be reviewed over the course of the next week in their classes. Please be sure to read it with your child so that they can be prepared as possible.

On behalf of all the staff at Woodrow Wilson Middle School, I wish you and your child the best of luck this school year! Be well, Mrs. Blevins